

Today's Date: April 22, 2007
Name of Organization: NEVADA STATE BOARD OF AGRICULTURE
Date and Time of Meeting: March 29, 2007 at 8:30 A.M.
Place of Meeting: Washoe County Administration Offices
1001 E. Ninth Street, Building B
Conference Room A - 1st Floor
Reno, NV 89502

MINUTES

Board Members Present:

Marta Agee
Harvey Barnes
George Botta
Dave Cassinelli

Alan Perazzo
Benny Romero

Deloyd Satterthwaite

Lawrence Waugh

Dan Hetrick
Jim Johnson
Susan Ray

Others Present

David Thain, University of Nevada, Reno
Gilberta Hetrick, Orovada
Hank Combs, Nevada Farm Bureau
Mike Holmes, Animal Health, Department of
Agriculture
Roger Works, Department of Agriculture
Jim Connelly, Brands, Department of
Agriculture
Gary McCuin, Natural Resources,
Department of Agriculture
Steve Grabski, Division of Measurement
Standards, Department of Agriculture
Sandra Cherub, AP Reporter
Anette Rink, Department of Agriculture
Ed Foster, Plant Industry Division
Holly Pecetti, Animal Industry
Kathy Lofthouse, Animal Industry
Sheri Pearson, private citizen, Deputy Brand
Inspector
Maureen Groach
Rick Gimlin
Jean Osborne
Jack Armstrong

1. Call to order by Chairman Benny Romero

- A. Introduction of Interim Director Rick Gimlin, Roger Works, State Veterinarian, Maureen Groach, Administrative Services Officer III and Wendy Stewart, Administrative Assistant IV

2. Board Business

- A. Approval of minutes from December 4th and 5th, 2006 meetings
George Botta had correction Page 18 Line 3 should be 2007 not 2001.
Dan Hetrick moved to accept minutes as corrected, seconded and passed.
Dan Hetrick asked for a disc with each copy of the minutes.
- B. Review of Board goals and objectives.
- C. Election of Officers
Jim Johnson nominated Lawrence Waugh for Chairman of the Board, Marta Agee seconded. Harvey Barnes moved that nominations cease, motion carried.
Lawrence Waugh is now the Chairman of the Board of Agriculture.
Dan Hetrick nominated Harvey Barnes for Vice Chairman, Susan Ray seconded.
Dave Cassinelli nominated Allan Perazzo for Vice Chairman, Jim Johnson seconded. Vote taken tied, tie broken by Benny Romero. Allan Perazzo is now Vice Chairman.
Benny Romero then turned the gavel over to Lawrence Waugh and Alan Perazzo.
Thank you was given by the Board to both Benny Romero and Deloyd Satterthwaite for their years of service.

Public comment was clarified at this time.

- D. Discussion and possible action regarding applications for Director's Position.
5 applications have been received at this time. They are Jim Barbee, Dan McCarthy, Brad Mitchell, and Donna Rise.

Discussion of letter sent to Board from Governor Gibbons
- E. Timeline for the scheduling of interviews and/ or appointment of a new director.
Harvey Barnes made a Motion to leave the job posting open for sixty days but for the first initial process to close applications, post a meeting for April 5th and 6th 2007 for interviews. Motion seconded and passed
- F. Presentations by Gary McCuin, Agriculturist III
 - 1. Presentation of updated and revised version of the Nevada Rangeland Monitoring Handbook.
 - 2. Board consideration and potential approval of a draft resolution in supporting the state wildfire initiative. **David Cassinelli motioned to support resolution, seconded and passed**
 - 3. Board consideration and potential approval of a resolution in support of a national strategy for the management of wild horses and burros. **Harvey Barnes**

**motioned to support resolution with corrections and amendments
seconded and passed**

4. Board consideration and potential approval of a draft letter opposing elimination of Federal rangeland improvement (e.g., 8100 funds) and wild horse and burro management funding. **Benny Romero moved to send letter with corrections, seconded and passed**
- H. Request to disburse monies pursuant to NRS 562.170 and NRS 567.110 to Predatory Animal and Rodent Control. **Deloyd Satterthwaite moved to send money to PARC fund, seconded and passed.**
- I. Update presentation by Joseph Guild, III, representative for the Southern Nevada Water Authority, on the Eastern Nevada water transport project.
- K. Board review and consideration of revisions to the 2004 Board policy statement relating to agency communications. **Asked to have this item and a review of the Director evaluation policy on next agenda as an action items.**

Public Comment: Jeanne Osborne, Sharon Persons and Tina Mudd regarding communication and between employees and the Department and small committees to monitor needs of the employees and Department. Need more policies and procedures for our Department.

3. Division of Administration Rick Gimlin

- A. Summary and overview of Department activities
 1. 2007-09 biennium budget request **See attached**
 2. Update on 2007 Legislative Session **See attached**
 3. Progress report on implementation of agency corrective action plan for the 2006 Legislative audit. **See attached**
 4. Update on review by the Division of Internal Audits. **See attached**
 5. Update on CIP/ New Sparks Building
The building is still in the Governor's Recommend Budget. A meeting with Assemblyman Grady and Assemblyman Goicoechea indicated that they could not support our new building as they felt that we did not have the support of the industry. The Department employees have asked our constituents to respond back to them in letters of support or suggestion. This package will be presented to the Assemblymen and the Governor and see what we as a Department can do to meet the concerns of our constituents. The building needs a large amount of general fund money for start up but again it is still in the Governor's Recommend Budget. We have looked at the gravesite issue and done everything we can possibly do to keep from running into huge delays if we do run into gravesites on this project. The way the building is positioned the grave sites should be to the East.

Nursery Program

The nursery program is taking a very aggressive approach to locating unlicensed purveyors of Nursery stock. It will be an ongoing project.

6. Head tax

We are on the honor system and doing the best we can to discover all sources of information to continue to find revenue.

B. Review of miscellaneous agency correspondence and requests

1. Letter from USDA Undersecretary on the National Animal ID System **See attached**
2. Appreciation letter from Juliet Taylor, Churchill County Economic Development Authority **See attached**
3. Condolence letter to the family of Tom Smigel and response **See attached**
4. Request and response for administrative review of actions taken by the Nevada Junior Livestock Show Board relating to Broc Badders. **See attached**

C. Public recognition of Department employees

1. Department employee of the year award recipient- Ruth Tietjen, Administrative Assistant II, Division of Plant Industry. **See attached**

4. Department Employee comments and suggestion to the Board of Agriculture

Jeff Knight State Entomologist

Encourage the Board Members to stop by the office. It was a nice environment. Maybe set up a committee of Board Members to take comments from staff. Set up a smart room-- like in the Legislature.

Tina Mudd, Weed Management

Thank you for coming to CMA meeting. Clarified the employee statement that "if the Director did not come from Agriculture it might not be a bad thing... We have some serious reorganization to do...We as the professionals feel confident to guide that person along in our individual fields". Our internal problems from the employee's standpoint are very real; there is a lot of discontent with in our Department. She is thankful for the guidance of her Department managers. She would also like to tell the Board the good and the bad.

Dawn Rafferty,
Noxious Weed Coordinator

Read letter into record **See attached.** We need a Director with very strong managerial skills.

4. **Measurement Standards Division Steve Grabski**

A. Weights and Measures

1. General Update

Routine inspection proceeding on schedule

Steve Grabski is president elect of the Western Weights and Measures

Association, also elected to the Board of Director's for the National Weights and Measures Association

2. Measurement Standards License and Payment Program update

Scheduled to go live on April 30th 2007

B. Petroleum Technology

1. General Update

Ultra low sulphur diesel change over should be complete

We will be staying on top of labeling at all stations

Respond to all complaints immediately; report back to consumer the results.

Once every year, every station has a visual inspection, pump creep inspection and we collect a petroleum sample. Every other year we pump 5 gallons slow and 5 gallons fast to make sure that the pumps are accurate. We do this along with the every year inspection.

2. Petroleum volatility study 38th parallel update

SB 105 companion issue to 38th parallel it would force the Board to accept only ASTM standards, it was heard at the Natural Resources Committee, there is a compromise being discussed. Steve suggested that the Board discuss this with the Natural Resources committee Chairman Dean Rhodes.

C. Capital Improvement Projects

1. Sparks headquarters

Plans on the current phase are submitted for review with several entities.

2. Elko construction

Defer to Jim Connelly

5. **Resource Protection Division Mark Jensen**

A. Division Update

Everything going very well in the Wildlife Services Program. Have hired 2 new pilots on the Federal side. We received some additional Federal Avian Influenza money and will be hiring a Wildlife Disease Biologist.

6. **Plant Industry Division**

- A. Request adoption of Temporary Regulation LCB File T 027-06. Rescind European Pine Shoot Moth Quarantine NAC Chapter 554 including two additional Administrative changes. John O'Brien
- B. Request permission to go to workshop and hearing to adopt T 027-06 as a Permanent Regulation after July 1, 2007. John O'Brien
Dan Hetrick moved that the Board adopt these temporary regulations and permission to go to workshop and hearing. Seconded and passed.
- C. EPA 1st Quarter Report - Chuck Moses and John Carpenter **See attached**
- D. Groundwater Monitoring Report- Chuck Moses and John Carpenter **See attached**
- E. Nevada Onion and Garlic Advisory Board- John O'Brien
The Nevada Onion and Garlic Advisory Board at their December 14, 2006 Board meeting requested approval for the following item: Continued funding for the research of White Rot to the New Zealand Research Foundation. The amount requested is \$ 10,000.00.
Benny Romero motioned to adopt this funding, seconded and passed.
- F. Board update on Marijuana Program- John O'Brien **See attached**
Board requests that this be an agenda item at the next board meeting

7. Livestock Identification Division – Jim Connelley

- A. Division Update
Head Tax figures were taken from USDA, may never be accurate
We have a lot of transient cattle who can not be taxed for full year and may never be charged, as they may never return to the state.
Head tax is set up to be charged in May for the proceeding years average livestock numbers
Transfer fee on Brands does not apply
 - a) A woman marries and changes her name
 - b) Minor, who comes of age and removes guardian name
 - c) Deceased, joint tendency, put in single owner name
 - d) Partnership to an LLC
 Chris Collis is recovering.

Elko Building is down to only one outstanding issue: overhead crane, we will continue to work on this.

At least 2 issues of enforcement have been solved. A lot of thefts reported.
Still working with inspectors to get checks into office in a timely manner.
Brand Inspectors and Enforcement issues discussed as to how to improve the quality of work our employees.

Dave Stix

I want to address the issue with the "fella" who brought in the illegal cattle, who was caught in road side stops. The industry helped to catch him. They worked on this for over two years. We are thankful we got him and will run him out of the area. He is worried about the officers who wear

guns.” We do not need enforcement officers. But need to go back to a time before guns.”

Next agenda needs a discussion on Ag Enforcement Officer/ Deputy II

8. Animal Industry Division

Animal Disease Update- Roger Works

1. TB update/ Brucellosis update
National Final’s Rodeo Bull with Tuberculis, concern of 2 other bulls sold at sale Rodeo stock do not have a home of origin. Working on regulations to control this problem. Need to look at Dairy cattle and Rodeo stock. Looking for a much higher rate of testing.
2. Clean up and the strict letter of the laws on our regulations. Getting the website to match our regulations.
3. Trichinous regulations update
Implementation date July 1

A. National Animal Identification System (NAIS)- Holly Pecetti

1. Premise registration **See attached**
Introduced Kathy Lofthouse
2. Equine Identification **See attached**

B. Virginia Range Estray (VRE)- Mike Holmes **See attached**

Don Alt	Wild horse on his range, should he feed the horses and buy food for his cattle? What is the Department going to do?
Mike Holmes	Open grazing and fence out applies to the state of Nevada.
Gina Sessions	She will contact the District Attorney.

Put on the agenda Virginia Range Estray issues.

C. Lab Update- Annette Rink **See attached**

1. Employee Recognition
2. Arbovirus testing
4. Laboratory Information Management Systems (LIMS)

9. Public Comments

None

10. Scheduling and Arrangements for next Board Meeting

Discussion of how to prepare Board packet

Motion by George Botta to have next Quarterly Board Meeting to start at 1 pm on Thursday the 7th of June and at 8:30am on Friday the 8th of June, motion seconded and passed.

11. Adjournment

Harvey moved to adjourn meeting, seconded and passed at 4:33 pm