

STATE OF NEVADA

**DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD**

Minutes of Meeting

Tuesday, March 24, 2009 at 11:30 a.m.

Nevada Department of Agriculture
Conference Room
350 Capitol Hill Avenue
Reno, NV 89502-2923

Board Members Present

Jerry Buk, Matt McKinney, Loretta Curti, Susan Casey, and Dr. David Thain

Board Members Present Via Teleconference

None

Board Members Absent

Fritz Richards and Randi Hunewill

Public Present

Stephen Schafer, 4-H; Andrew Munk, UNCE; Sandy Wallin, UNCE; Cindy Smullen, UNCE; Jim Henry, Washoe County 4-H; Larry Pedrett, Dr. Tom Ringkob

Board staff present

Doris Hoskin, Board Assistant
Tonja Dressler, Board Assistant
Henna Rasul, Deputy Attorney General
Judy Rumbaugh, Board Appointed Treasurer

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1. ***Call to order, roll call of members and establish a quorum.**

President Buk called the meeting to order at 11:32 p.m. and welcomed everyone to the meeting. Next, he conducted a roll call of members. Two board members were absent and a quorum was established.

2. *Review and approval of agenda.

Mr. Buk asked for board members to review the agenda.

Mrs. Curti moved to approve the agenda. Mr. McKinney seconded the motion. All were in favor, no one was against and no one abstained from voting. Motion Carried Unanimously.

3. *Review and approval of February 17, 2009 meeting minutes.

Mr. Buk then asked for review of the minutes. Mrs. Rumbaugh said that on page 10 of the previous minutes, there was mention of Mr. Munk being employed by the Nevada Junior Livestock Show Board to run the show program. She wanted to clarify that Mr. Munk is not what she had suggested but only that he is familiar with the show program. Mrs. Rumbaugh said that Ms. Hoffman will be helping during the show as well as after to do invoicing manually.

Mr. Buk said he wanted to note that Mr. Munk was in fact not in the contract decision but only in the discussion.

Mr. Buk asked for additional input. He noted that page 11 discussed the issue that both he and Mrs. Hunewill were supposed to be the first round contacts for 4-H and FFA problems. He said that there was no decision noted and wanted to ask if the board had come up with a decision at that time. Other board members said they did not remember that a decision had been made. He thought it would be best that an actual decision be made in regards to this. After discussion it was decided that due to the nature of the circumstances with the grievance committee, it was not necessary to have a person like this in charge of 4-H and FFA issues.

On page 12, item G, Mrs. Curti said that a correction was needed so that the minutes would read, "Mrs. Hoskin said that both she and Ms. Dressler have been putting posters together for historical displays." Instead of, "Mrs. Hoskin said that both she and Ms. Dressler have been posters together..." Seeing no more discussion, Mr. Buk asked for a motion to accept the minutes.

Mr. McKinney moved to accept the minutes as amended. Dr. Thain seconded the motion. Five board members were in favor, no one was against and no one abstained. Motion Carried Unanimously.

4. *Correspondence

Mr. Buk asked for the board members to review the correspondence. In reviewing it himself, he asked if the information from the Department of Agriculture is mainly in regards to the move. A brief discussion ensued as to

whether or not the board members would have to move the items in the office. Mrs. Hoskin reported that there were movers but that some of the office stuff would be moved when going to the show. Mr. Buk asked about another e-mail from the Director which discussed the use of the deputy attorney general. The e-mail asked that all issues be brought up to the Director prior to going to the attorney general. Mr. Buk asked if this included the Nevada Junior Livestock Show Board. Amanda said it did not because the board has its own appointed deputy attorney general. Mr. Buk asked the office staff what types of e-mails were sent out by the Department of Agriculture. Mrs. Hoskin said that any that were important were generally forwarded and at the very least, included in the meeting packets. Mr. Buk asked that all e-mails dealing with the budget or items dealing with survival of the board be distributed among the board members. Amanda also said that at each meeting, there is a binder with all the e-mails and mail that has been received and sent and is also open for viewing. Mr. Buk commented that he would also like to be involved with the legislature because it will be important to get continued funding so the show can take place year after year.

Ms. Rasul asked that her e-mails be removed from the e-mail list. She said that these are part of attorney-client privilege and that as soon as her communication was listed, it was public material that may not be necessary for the public.

Mr. Buk asked for any other comments. He asked for a motion to approve the correspondence.

Mr. McKinney moved to approve the correspondence. Ms. Casey seconded the motion. All members were in favor, no one opposed and no one abstained. Motion Carried Unanimously.

5. *Fiscal Business/Financial Reports

a. Approval of invoices and disbursements

Mrs. Rumbaugh began her report. The first page she noted was the trail balance from the period of July 1 to March 23. Page three is a generic income statement. The general and administrative fees, most of which go to Amanda for office help. Ribbons are included in these expenses. The listing for \$382.50 is for the photo albums which are first place awards for showmanship. The income statement gives an idea of the income that has been received from awards donors. Those in parentheses are those that have been received from February 1. The Larry Landa Memorial Scholarship has also been included. Page five is the regular checking account. From February 5 to March 23, there are expenses and deposits that have been received. The Reno Arch Lions were paid \$500 for the workshop lunch, the wireless cell phone has been paid multiple times, and past scholarship recipients were included as well. There is a check for

ribbons which totals \$1,094.50. Also included is the check for Star Sound which was paid \$186.07 for the sound for the workshop. Ms. Dressler was reimbursed for the photo albums as well as Ms. Hoskin for postage. Page eight was the Fred Dressler Educational CD. It came up for renewal and the interest rate dropped drastically. The scholarship account shows an entry for interest earned. Mr. Buk asked if there were any other CD's that offered greater interest rates. Mrs. Rumbaugh said that with the way the economy is, the only ones offering greater interest are longer term but they can't be touched for the amount of time they are in the CD.

Dr. Thain asked if Nevada State Bank held all of our accounts and if she had shopped around. Mrs. Rumbaugh said that she had not because Nevada State Bank did hold the best rates and Mr. Capurro has helped out the Nevada Junior Livestock Show Board a great deal in the past.

Page 11 notes the State of Nevada Budget account. Listed are the expenses from February 5 to March 23 and deals mostly with salaries or e-mail service. Mrs. Rumbaugh moved to page 12 where the list of the delinquent buyers was included in the financial reports. She said she had not heard anything from them and asked Ms. Rasul if she had. Ms. Rasul said she had not. Mr. Buk said he thought that something should be done that showed that these people had not fulfilled their commitment. Mrs. Rumbaugh said that the board is posted with the delinquent buyers names. Ms. Rasul said she did not think that doing this was a good idea and that collecting these overdue funds should be done in another way. Mr. Buk said that these people sometimes get the meat, receive public thanks and then never pay the money. Ms. Rasul asked if there was anything in the rules that noted that that may happen. Mrs. Hoskin said the buyer's contract noted the consequences of not paying. Ms. Rasul asked if you could demand payment at the show. Mrs. Rumbaugh and Mr. Buk both noted that this is difficult because the actual buyer does not often show up. Ms. Rasul said she would have to look more into the matter before she could for sure tell the board not to do that. Mr. Buk said that the board would be put up until it is said that it is not legal. Ms. Rasul said that she spoke with the Controller's Office and that they are willing to work with the board in setting up the process. She said they will work with the board to set this up. Ms. Rasul asked if she could work with Mrs. Hoskin to change the wording. Mrs. Hoskin said that could be done but that it wouldn't be on the contract until next year. Mr. McKinney suggested making a poster with this wording to hang up at the buyer's sign-up table. Dr. Thain also thought attaching an addendum might be a good idea. Other members of the board said that this is difficult because the orders have already been handed out.

Mr. McKinney moved to update and strengthen the wording on the purchase order. Mrs. Curti seconded the motion. All members were in favor, no one was against and no one abstained. Motion Carried.

Mrs. Rumbaugh continued with the report which showed the scholarship recipients. She said that many of last year's recipients have not requested their funds so she will need to get into contact with them. Mrs. Hoskin said that some rules issues need to be resolved in regards to the scholarship.

Discussion ensued as to how the scholarship applicants have filled out the applications. Suggestions were thrown out as to how they can help with this process. Ms. Casey suggested that doing something at the workshop might be a good idea. Mrs. Hoskin said that at the last workshop there were only three seniors so it is difficult to do that. To help with this, Mrs. Hoskin suggested that sending the scholarship letter two weeks after the sale might be a good idea. Mr. McKinney said that he thought it would be best to give them a letter when the scholarship is announced and then send another copy of the letter two weeks after.

Mr. McKinney moved to provide the scholarship recipients with a letter stating the requirements of collecting the money once during the announcing and another time two weeks after the announcement. Mrs. Curti seconded the motion. All board members were in favor, no one was against, and no one abstained. Motion Carried.

Mrs. Rumbaugh said that back in November, she had taken the proceeds from the show and sale last year and put it in an Ultimate CD. She put in \$18,000 in the account but wanted to let the board know that as of April 1st she would be transferring the money back so that there would be working funds for the show. Since the show costs at least \$30,000, she needs that money in the checking account to cover some of these costs. Mrs. Rumbaugh said that she has applied for grants but that there were expected cost increases with the Unity Dinner, the sound system and many other things. Mrs. Rumbaugh said that was the end of her report.

Mrs. Curti moved to approve the treasurer's report as presented. Mrs. Casey seconded the motion. Five board members were in favor, none were against and one member abstained. Motion Carried.

b. Update on current accounts receivable

This information was discussed in the previous heading.

c. Update on aged accounts receivable

This information was discussed in a previous heading.

6. *Presentation by Marissa Piccinini regarding sale exemption

Mr. Buk began by reading the letter submitted by Ms. Piccinini. Mr. Buk noted that this would now serve as an example of the "slippery slope" that was created with deciding how to allow these exemptions. Dr. Thain noted that because these exemptions had been granted previously, it would have to be the same for this.

Dr. Thain moved to allow Ms. Piccinini to be absent from the sale and allow another club member to walk her animal through the sale. Mr. McKinney seconded the motion. Five board members were in favor, none were against and one member abstained. Motion Carried.

7. *Discussion, consideration and action regarding the Nevada Junior Livestock Show Workshop

Mrs. Hoskin said that she had given Mr. McKinney the name and number of a contact in Elko. Mr. McKinney said he had put some research into this but that he figured it would be difficult to really get into this before the show. He said there was much excitement in the eastern portion of the state for such a workshop and it didn't matter which breed would be covered. Mr. McKinney said that he felt this was a step forward in bringing the Nevada Junior Livestock Show to becoming more involved throughout the state. He said he was thinking of visiting Winnemucca at the end of October or beginning of November and putting on a beef workshop there. He also has received some verbal commitments from people willing to share their knowledge. Next year, sheep and goats would be covered in a workshop. He said that by mid-June there would be a date and a place so that more could be covered. Mrs. Rumbaugh said that there was money in the account available for such an event. Ms. Casey said that the Nevada Rangeland Resource Commission could be contacted for helping as well.

8. *Discussion, consideration, and action regarding Nevada Junior Livestock 2009 Show

a. Facilities

Mr. McKinney said that he talked to Karen at Reno Livestock Events Center regarding hook-ups for RV's. He said they have applications which people have to fill out. It is on a first-come, first-served basis.

i. Panels

a. Lease of Panel

Mr. McKinney said he would like to see the Nevada Junior Livestock Show Board put these panels up for use/lease that comes with a fee. He said he feels that there is a resource which could be paying for itself. He also said that the board would have to be picky about who they would be loaned out to. Mrs. Rumbaugh said that in her past experience, she found that more money was spent in fixing or replacing the panels than it was worth.

Mrs. Curti said that one of the key things was picking someone to check the panels in and out, conduct inventory and go over them to find anything that needed to be fixed.

Mr. McKinney said that in being picky, this might be helpful. Mrs. Rumbaugh and Mrs. Curti both said that they didn't think it would be a good idea.

Mr. Henry noted that numbering all of the equipment would be a great idea. Mr. Buk asked for a motion. Mr. McKinney said that he didn't think this topic was worthy of a motion but he wanted it as an agenda item for discussion.

b. Washoe County use of panels, April 26th

Mrs. Curti noted that there was a letter from Washoe County Extension in the packets. Mr. Buk asked if this was a formality. Mrs. Hoskin said it was and they usually set up our panels for us after they are done. Mr. Buk asked for a motion.

Mr. McKinney moved to allow Washoe County to use the Nevada Junior Livestock Show Board panels. Ms. Casey seconded the motion. All members were in favor, no one was against, and no one abstained. Motion Passed Unanimously.

ii. Generator

Mrs. Curti contacted Mr. Dianda with Q&D Construction and he said he would donate a generator or generators to be used during our show. She said she would need to get with him to get more information about drop-off/pick-up. Mrs. Hoskin said that it would be best to attain two little generators. Mr. Buk asked if anyone is given in-kind receipts for which they can deduct as a tax exemption.

iii. Sound

Mrs. Hoskin said that there were two quotes in board packets.

Mr. McKinney moved to approve the second quote of \$2,184.39 from Star Sound to participate in our show. Dr. Thain seconded the motion. Dr. Thain asked how much the increase was from last year. Mrs. Rumbaugh said that originally the cost had been \$800.00. Mrs. Curti said that the bid noted that there would not be an engineer on site during the event as had been done in the past. Mr. McKinney said that one of the board members would have to go with the representative from Star Sound and watch while everything is set-up so as to help with any problems. There would be issues with tearing down and setting up things for the Unity Dinner and discussion ensued as to who would be responsible for this. Mr. McKinney said he could not because of the amount of

commitments he has during the show as it is. Mrs. Hoskin suggested that Mr. Richards is familiar with how things work and that he could join with the facility manager to get things moved around.

Mr. McKinney again moved to accept the second bid of \$2,184.39 from Star Sound. Dr. Thain seconded the motion. All board members were in favor, no one voted against and no one abstained from the vote. Motion Carried Unanimously.

iv. Security

Mrs. Hoskin said that the paperwork has been processed. Mr. McKinney signed the contract and it was sent in. The final dates have also been submitted and everything should be good for the show. Mrs. Curti asked if their fees had gone up. Mrs. Hoskin said they were the same as last year at \$18 per hour but this year, the contract had been decreased by 2 hours.

v. Scales

a. Washoe County use of scales, April 26th

Mrs. Hoskin said that Washoe County would be using the scales the weekend before the Nevada Junior Livestock Show because of their county show. They would not be certified by NJLS for this show and it was noted that it was not the responsibility of the Nevada Junior Livestock Show Board to take care of this. Ms. Smullen said that in the past Mr. Landa would take care of the scales and be on site to make sure everything was going well with the scales and wondered if anyone would be there to do the same thing this year. Discussion ensued and it was decided that Mr. Richards would be asked to be there to set the scales up and show Washoe County representatives how to operate them.

b. Certification (April 29th, 10 a.m.)

Mrs. Hoskin said that this is when the official Weights and Measures people are planning on being there. Mrs. Curti asked who had arranged this. Mrs. Hoskin said that both Ms. Dressler and Mr. McKinney had done this.

b. Show Personnel

i. Office Show Manager

This had been decided at the previous meeting but again, the board was reminded that Ms. Casey would be the Office Show Manager.

ii. Office Help

Ms. Hoffman will be helping during the show along with Mrs. Rumbaugh and Ms. Casey.

iii. Student Show Aides

Mrs. Hoskin said that there are two students who have applied. Many other students have been informed of this. The applications are on a first come, first served basis. Mrs. Hoskin said she had heard that Great Basin College students thought they were to just show up. They were then going to apply as a group which Mrs. Hoskin told them they couldn't do that.

iv. Show Facility Manager

Ms. Dressler said that she had talked to him again this morning and that he had already sent in his resume. Mrs. Rumbaugh said that she had sent an agreement for him to sign and she has yet to receive that. Mrs. Hoskin said that he will be sending in his agreement.

More discussion ensued as to what happens when someone needs to have a problem taken care of. Mr. McKinney said they would probably come to someone on the board and as long as a person from the board was contacted, it wouldn't be a problem. He also noted that with the new procedures in place in regards to grievances. Mr. Buk noted that any representative of the Nevada Junior Livestock Show Board, whether it be a board member or facility manager or superintendent will have the right to use authority within the integrity of the Rules to help in solving problems.

v. Judges

Mr. McKinney said a couple of obstacles had come up in booking judges for the Nevada Junior Livestock Show. Mr. Al DeRose could no longer attend. Also, Jason Judge was going to be presenting at a workshop. Mr. McKinney said he did get into contact with a couple of other judges but that they called him asking about the payment for coming to judge. Mr. McKinney said that it has been difficult in arranging for judges to come to the show because the money offered to them isn't enough. Mr. McKinney said that if the board wanted to go with these two judges that he found for the beef and swine classes, they would probably have to pay more because this is now what they do for a living.

Mr. McKinney said that in the past the judges have been paid \$250 for coming to the event as well as having their travel, their hotel

rooms, and meals covered. These other judges have been paid \$200 per day at other shows.

Mrs. Rumbaugh said that while this may be something to consider next year, it probably shouldn't be changed this year since this is already what was promised to the other judges. Mr. McKinney said he could see where Mrs. Rumbaugh was coming from but that the board should decide what types of things can come into play when talking about something like this. An example of this may be how many head a judge will look at and then determining how much he should be paid. Mr. McKinney said he thought it would be unfair to pay a judge \$250 to look at 10 head of animals and then pay another judge \$250 to look at 150 head.

Mrs. Curti said she thought it might be a good idea to look into some organizations, such as the Beef Council and Pork Producers, around the state to help in paying for a judge.

Mr. Buk asked for a motion to raise the amounts of payment for the beef and swine judges. Dr. Thain motioned to offer the beef and swine judges \$200 a day to judge the Nevada Junior Livestock Show. Mr. McKinney seconded the motion. Mr. Buk asked for discussion. Ms. Casey asked if the Nevada Junior Livestock Show Board had the money to do this. Mrs. Rumbaugh said she would have to look into the matter because everything is going up in price. Mrs. Rumbaugh asked if she could have their names and addresses so that she could send them a contract. Ms. Dressler said the contracts had already been sent out and that is why the judges were calling Mr. McKinney. Mr. Buk asked for a vote, all members were in favor, none were against and no one abstained. Motion Carried Unanimously.

Mrs. Curti asked if this included a \$200 cap on travel. Mr. Buk said the motion did not but that he thought it warranted one.

Mrs. Curti motioned to impose a \$200 cap on travel and hotel expenses for the swine and beef judges during the course of the Nevada Junior Livestock Show. Ms. Casey seconded the motion. Mr. Buk asked for discussion, seeing none he preceded with a call to vote. All members were in favor, no one was against and no one abstained. Motion Carried Unanimously.

Mrs. Hoskin said that three judges are set up at the Ramada. There is also a block of 10 rooms for additional people and it is under the Nevada Junior Livestock Show.

vi. Meat Grader

Mrs. Hoskin said that Dr. Ringkob, Mr. Munk and Ms. Casey are attending to help with the meat grading. Ms. Casey said that Dr. Ringkob is looking for new people to help with this.

c. Wednesday Activities

i. Waste Management

Mrs. Hoskin said that Waste Management must be given a time when they can set-up. She asked for the latest news on this. Mrs. Curti said she had spoken with a Waste Management representative but has yet to hear back. Mrs. Curti said she would call her tomorrow and if she couldn't get an answer, she would go with Castaway for a donation of 2, 30 yard dumpsters.

Mrs. Hoskin said that these dumpsters are for the exhibitors to put their bedding and other trash in. Mrs. Rumbaugh said that in the past, Waste Management had given these to the Nevada Junior Livestock Show Board without a charge. Last year, they were only going to donate one but after talking to them, they donated both dumpsters. This year, they were only going to give one dumpster at half price. Mrs. Rumbaugh said that she contacted Mrs. Curti to see what she could do. Mrs. Rumbaugh said that since Waste Management is not working with the Nevada Junior Livestock Show Board, it might be a good idea to contact Castaway to see if they might be able to donate this. Mrs. Rumbaugh asked the board if she and Mrs. Curti have the authority to act on this and follow up on one of the two businesses to have this taken care of prior to the show.

Mr. McKinney moved to give full authority to Mrs. Rumbaugh and Mrs. Curti in deciding what to do with the dumpsters. Ms. Casey seconded the motion. All members were in favor, no one was against and no one abstained. Motion Carried Unanimously.

ii. Wireless Internet Service

Dr. Thain said that he has two of three approvals to give the Nevada Junior Livestock Show Board use of Clearwire Internet through the University. Mr. Buk asked who would be notified once the Internet arrangements had been made. Dr. Thain said he would contact Mr. Buk directly. Mrs. Rumbaugh said she needed to know as soon as he found out as well so that she could find other service if this Clearwire arrangement fell through.

Mrs. Hoskin asked if any new board members had questions about the set-up of the show. The Show Office would be up and running

by Monday and on Wednesday, everyone would be there making sure things were set-up. Mrs. Hoskin said that it would be appreciated if a few of the board members were there off and on prior to Thursday morning during show week.

d. Thursday Activities

Mrs. Hoskin advised the board members to look over the Show Agenda. This document listed all the events that would be occurring while the show was taking place. Mrs. Hoskin noted that the judges would have to be changed. She also said that she entered the 4-H Skill-a-thon into the schedule. Mrs. Hoskin said that a disclaimer still has to be included. Mr. Buk agreed and read from the past minutes a portion in which a representative from the Attorney General's Office provided a sample disclaimer which the board could use. Ms. Rasul asked that she be sent a reminder e-mail which talks about this point in particular. Mr. Buk reminded the board that in a situation where a decision needs to be made, it requires only three board members.

Mr. Buk asked if there was anything that needed to be revised. Hearing nothing, he said that it looked like all that was needed was the change of the judges and including a disclaimer.

e. Friday Activities

i. Scholarship interviews

Mrs. Rumbaugh said that as of now, there was only one applicant but that there would be more applicants coming in on the last minute. Mr. McKinney said that he thought many of these board members were becoming familiar with the exhibitors who were applying for these scholarships. He felt it would be good to have a single board member on the interview committee and have two or three other volunteers from the community to come in to interview. He thought that these people would be more non-partisan.

Mr. Buk said he felt that if you are on the board, he would expect that you would be objective in your decision making and that you wouldn't favor one exhibitor over another. Mr. Buk said he has never seen this himself.

Mrs. Rumbaugh said that when she helped out with the process, she found that the exhibitors provided some feedback which helped improve the show. She said she thought it best that the board be responsible for picking the scholarship recipients. Mrs. Curti agreed and said that she enjoyed taking part in the interview process.

Mr. Buk asked if there was anyone on the board who would like to volunteer to interview these students. Dr. Thain and Mrs. Curti

volunteered on the committee. Mrs. Rumbaugh said Mr. Buk should be on the committee. Mr. Buk said he would like to be on it unless there were some other commitments.

ii. Record book interviews

Mrs. Hoskin said that Mr. Hellwinkel was in charge of this. He would have a few people to conduct interviews at this time as well. These interviews are typically held at the same time as the scholarship interviews. Mrs. Hoskin said that a board member has not sat on this committee for some time. Mrs. Curti asked if Mrs. Hunewill would be on this committee. Mrs. Hoskin said that she would not be but that she had helped with developing some of the paperwork.

iii. Award of Excellence

Mrs. Hoskin said that this year there were four applicants. It combines their show experience and leadership experience. Everyone is available to participate in this. Mrs. Hoskin said that a few board members would be signed up to help with this. Mrs. Hoskin said that volunteers were needed to look at applications and pick a winner. Mrs. Hoskin said that the score sheet includes the placing of the student's animal and how the exhibitor behaves during the show. She also noted that in this case it wouldn't matter if the board member knew the exhibitor. Mr. Buk asked if it was posted anywhere what an exhibitor should act like to be considered an excellent candidate for this award. Mrs. Hoskin said that it was not posted but that she and Ms. Dressler would look into getting a poster made. Mrs. Curti also asked that last year's winner be included on this poster. Mrs. Hoskin said that she would put down Mrs. Curti, Mrs. Hunewill, and Mr. McKinney down for this responsibility.

f. Saturday Activities

i. Special presentations

Mrs. Hoskin said that a special presentation needed to be included to thank the Landa Family and Elmo Pecetti's daughter Holly. Mr. Buk asked who would be in charge of doing this. Dr. Thain volunteered to make the presentation about Elmo Pecetti. The other presentation would be done between Mrs. Curti, Mr. McKinney and Mr. Buk. Mrs. Curti also asked if something should be done about the Hellwinkel Estate. It was decided that nothing should be done with this until more could be found out.

Mr. McKinney said that it was his personal belief that these presentations include the giving of a plaque to the families for their generous donations. Mr. Buk agreed.

Mr. McKinney moved to present these families with a plaque from the Nevada Junior Livestock Show Board. Dr. Thain seconded the motion. Mrs. Rumbaugh said that she has a bunch of nice frames in which she can print off a thank you and place it in the frame. It was decided that this would be done rather than purchasing plaques.

ii. 70th Anniversary Dinner

Mrs. Hoskin said that she had a bid from Butcher Boy to do the dinner and it was quite expensive. A handout was provided to the board which detailed the costs of everyone that had been contacted to possibly provide a dinner. These were all drop-off at the door prices with no one to serve the meal. Mrs. Hoskin said that the State 4-H Ambassadors would be asked to help serve the meal.

Ms. Rasul noted a Nevada Revised Statute which stated that a government representative or official or a member of the board to enter into a contract with a government body. In this case, Ms. Rasul was concerned with the board entering into a contract with Ms. Casey, especially because she is a board member.

Ms. Rasul said that Mrs. Rumbaugh makes a good point in that Ms. Casey's bid is significantly lower than all other bids. Mr. Buk said that if they would be challenged on this topic, that they could point out where the board looked for other bids and they were nowhere near comparable. Mr. Buk asked if this would be considered a big problem. Ms. Rasul said it could be.

Dr. Thain moved to accept the bid from Nevada Meat Company in providing a dinner at \$7.00-7.50 per plate. Mrs. Curti seconded the motion. Four members were in favor, no one was against and one board member abstained. Motion Carried.

a. Help

It was decided that this had already been discussed above with the mention of the 4-H Ambassadors. Mrs. Rumbaugh noted that Mrs. Landa would be involved with this.

b. Set up

The Youth Advisory Council, board members and the 4-H Ambassadors would be asked to help out in the set-up.

c. Scholarship tubs

Mrs. Hoskin said that if the board would want, the little animal tubs would be made available for scholarship donations.

Mrs. Hoskin asked the board members to pay special attention to the Show Agenda because on Saturday, the Unity Dinner was renamed the Larry Landa Memorial Dinner. After some discussion, it was decided that it should be renamed the Larry Landa Unity Dinner.

d. Drinks

Mrs. Hoskin said that we lost our provider that has given us these drinks of late. Mrs. Curti said that she had been in contact with the people at 7-Up and was waiting to hear back. They thought they might give a half donation and the other half would be available at a discounted price. Mrs. Curti asked for a number of how many drinks should be ordered. Mrs. Hoskin said that 600 mixed drinks and 400 waters would be needed.

Mr. Black offered to pick up the drinks again this year as he did last year.

g. Sunday Activities

Mrs. Hoskin said that this is sale day and everyone is assigned. Mr. Buk asked that he be given a sheet of all animals in numerical order by species.

Mrs. Hoskin said that beef are first in the sale order, with sheep in second. The goats are third and the swine will be wrapping up the sale.

Mrs. Curti also asked if she could get as much help as possible to help her down by the sale ring.

h. Paperwork

i. Buyer Contact

Mr. McKinney said that at the last meeting he had asked each board member to go out and get at least five new businesses to come in. He said he has contacted three so far with two yeses, and one maybe. Mr. McKinney said that the sale needed a base to work with so exhibitors would have a buyer. Mr. McKinney said that many exhibitors, especially new ones, don't know who to go to in order to ask for a bid. Mr. McKinney said he would like to see more competition come into the sale.

Mrs. Curti said that she also thought each county should have their own promotion committee. Mr. McKinney said he agreed but that this was all in an effort to help build up the sale.

At this point, the board decided to jump down to the trailer purchase agenda item.

ii. After Show Paperwork

Mrs. Rumbaugh said that once the show is over, the office will be moved to Mrs. Rumbaugh office. It takes about ten days to wrap up some of this paperwork. Mrs. Rumbaugh said she hopes that all of this gets wrapped up before September. Mrs. Rumbaugh said that she picks up the mail and goes to the bank daily.

iii. Buyer Notification (post cards)

Dr. Thain asked if Mrs. Rumbaugh takes care of this. Mrs. Rumbaugh said she wanted to ask the board if they would want this again. Sponsorship letters are sent out, invitations to buyers and a notice to everyone about the Unity Dinner will be taken care of. Mr. McKinney asked if there were any results from sending out the donation letters. Mrs. Rumbaugh said that there was some money coming in but that it wasn't nearly to the amount that is usually sent in.

i. Entries

Mrs. Hoskin said that entries are coming in. There are some that need to be sorted. Some of the eligibility forms are not coming in as well. The originals of everything are supposed to be turned and instead they are just copies. She said that by Friday, she will have better numbers. Sheep numbers are about the same as last year which is about 85. There are 43 possible steers, around 100 hogs and 18 goats. These entries don't include a couple of counties. This does not mean that all of these entries would make weight.

9. *Discussion, consideration, and action regarding Carcass Contest

Mrs. Hoskin asked Mr. McKinney if he had gone over the paperwork she had given him. Mr. McKinney said the board had received information about a better carcass contest but that the information seemed somewhat confusing. He said he would look more into it but he definitely liked the idea of giving the exhibitors more information. He also said he would like to see some more donations for this so that exhibitors receive more for having an award-winning carcass. Mr. McKinney thought that having something to recognize the winners either at State Fair or at the next NJLS during the Unity Dinner. Mr. Buk asked if a motion was needed. Mrs. Rumbaugh said she just thought that it could be done during the dinner. Mrs. Hoskin said that both she and Mr. McKinney would have to look further into changing the process of the carcass contest but it would take some more time.

Mr. Buk asked Dr. Ringkob if he may be available to help in developing these new standards and criteria. Dr. Ringkob agreed.

10. *Old Business

a. 70th Nevada Junior Livestock Show Anniversary Committee

i. Correct Contact Information

On the flyer that was sent out, an incorrect phone number was listed for Mr. Henry. It is going to be going out to everyone. Mr. Henry said he has been getting little response. Mrs. Rumbaugh said that she had tried to track some materials down and has not received any.

b. Trailer Purchase

Mrs. Rumbaugh said that the original bid was to purchase a 2002 Haulmark 17' enclosed trailer for \$5,500 from Dave and Todd Piccinini. This is the trailer the board has used year after year. Another trailer dealer in Yerington submitted a bid. Mr. McKinney went to this establishment and found that there were no Haulmark trailers being sold. Mrs. Rumbaugh said that another bid had been received from Steamboat Trailers which was looking to sell a 2009 Haulmark. This was a 7' x 17' enclosed trailer which was available for \$6,333.25. She noted that this was the first time the board had ever seen. Mr. McKinney said the trailers he had seen in Yerington were pretty cheap but you get what you pay for. He also said that in buying a trailer from a dealer, sales tax would be applicable. Mrs. Rumbaugh said the board has approximately \$6,400 to spend. It must be spent before June. Mrs. Rumbaugh said this needed to be decided today.

Mr. McKinney moved to purchase the 2002 Haulmark Trailer for \$5,500. Ms. Casey seconded the motion. Mr. Buk asked for any discussion. Dr. Thain said he thought that the board might be paying too much for this trailer when, in comparison, the newer trailer was a bit more expensive but obviously much newer. He thought the depreciation on the 2002 trailer might not be fully included. Mrs. Rumbaugh said that it was originally purchased for \$7,200 and that when she did the depreciation the asking price was in fact less than the depreciated value. Mr. McKinney said that he knew that this dealer was trying to liquidate some of their equipment. Mr. Buk said that he felt the board could justify the purchase by saying that the board has been using this trailer and that is why the board would like to purchase this. Mr. McKinney said that the board only has a limited amount of money and for this reason, the 2002 trailer seemed like the best bid. Mr. McKinney also said that if they had to wait for the new trailer to be delivered, it couldn't be used in time for the show. Mr. McKinney said he would like to amend his motion to authorize Mrs. Rumbaugh to be the primary negotiator and that the board will pay up to \$5,500. Mrs. Rumbaugh also said that she would like to be the one to submit the purchase order to the state. Mrs.

Curti said that she thought this would be a great idea. Mr. Buk asked Mr. McKinney to amend his motion more. Mr. McKinney said he would like to offer the \$5,000 for the 2002 Haulmark Trailer. Mr. Buk asked for a second. Dr. Thain seconded the motion. Ms. Casey asked that if they said no to the \$5,000 amount, what would happen. Mr. McKinney said that was what he was intending with his primary motion. This meant that the board would offer \$5,000 and would be willing to pay up to \$5,500. Mr. McKinney again amended his motion designated Mrs. Rumbaugh as the primary negotiator and that the board would like to offer \$5,000 and be willing to pay up to \$5,500. Dr. Thain seconded the motion. Mr. Buk asked for a vote. Four board members were in favor, no one was against, and one person abstained. Motion Carried.

c. By Laws and Policies and Procedures

Mr. Buk said these are in the process of being re-vamped but he was not yet ready to report on this. More information would be coming at a later date.

11. *Schedule next meeting and future agenda items

It was decided that the next two board meetings would be held April 29, 2009 at the Pavilion Office at the Reno Livestock Events Center at 1:30 p.m. and the next would be held May 27, 2009 at 2:00 p.m. at the Churchill County Extension Office in Fallon.

12. Public Comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

There was no public comment.

13. *Adjournment

Mr. Buk adjourned the meeting at 4:30 p.m.