

**STATE OF NEVADA**  
**DEPARTMENT OF AGRICULTURE**  
**NEVADA JUNIOR LIVESTOCK SHOW BOARD**

**Minutes of Meeting**

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*Wednesday, October 7, 2009 at 5:00 p.m.*

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Nevada Department of Agriculture  
Large Conference Room  
405 S. 21<sup>st</sup> St.  
Sparks, NV 89431

**Board Members Present**

Matt McKinney, Susan Casey, Randi Hunewill, Tonja Dressler, Steve Schafer,  
and Fritz Richards

**Board Members Present Via Teleconference**

None

**Board Members Absent**

Dr. Thain

**Public Present**

Louie Test, Washoe County 4-H; Andrew Munk, Lyon County 4-H; Ben Damonte, 4-H;  
Cindy Smullen, Washoe County 4-H; and Sandy Wallin, Carson City 4-H.

**Board staff present**

Doris Hoskin, Board Assistant  
Henna Rasul, Deputy Attorney General  
Judy Rumbaugh, Board Appointed Treasurer

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1. **\*Call to order, roll call of members and establish a quorum.**  
President Matt McKinney called the meeting to order at 5:06 p.m. He continued saying that five of the seven Board members were there and therefore a quorum was established.

**2. \*Review and approval of agenda.**

Mr. McKinney asked for any corrections to the agenda. Seeing none, he asked for a motion. Ms. Casey moved to accept the agenda for the October 7, 2009 Nevada Junior Livestock Show Board Meeting. Ms. Dressler seconded the motion. This motion was carried to a vote. All members voted in favor of the motion, with no one abstaining and no one opposing. Motion was carried unanimously.

**3. \*Review and approval of July 21, 2009 meeting minutes.**

Mr. McKinney asked the Board members to review these meeting minutes. Seeing no revisions, Mr. McKinney asked for a motion. Mr. Richards moved to approve the minutes as presented. Ms. Casey seconded the motion. Mr. McKinney proceeded to ask for a vote. All members were in favor with no one opposing and no one abstaining. Motion was carried unanimously.

**4. \*Correspondence**

Mr. McKinney directed Board members to review the copies which were included in their packets. He then proceeded to ask for a motion from the Board. Ms. Casey motioned to approve the correspondence. Ms. Dressler seconded the motion. All members were in favor with no one opposing and no one abstaining. Motion was carried unanimously.

**5. \*Fiscal Business/Financial Reports**

**a. Approval of invoices and disbursements**

Mr. McKinney turned the floor over to Mrs. Rumbaugh for further discussion. Mrs. Rumbaugh said there was a Trial Balance Sheet in the packets that was the final one for the fiscal year ending June 30, 2009. She said all the books have been closed and the reports have been submitted to the State of Nevada. Mrs. Rumbaugh said there was a second Trial Balance Sheet that listed all transactions from July 1, 2009 and went through the day of the meeting. This was the beginning of Fiscal Year 2010. The Income Statement which was listed next, gave details about the receipt of \$25,686 from the State of Nevada. This was the budget amount for the upcoming year for the Nevada Junior Livestock Show Board. This amount is approximately \$10,000 less than what had been received last year. Expenses listed had mostly been paid out of that State budget account. There was a listing for "Awards" in the amount of \$350 which had been paid for the Jerry Hansen Memorial Rate of Gain contest winners in the form of Savings Bonds. Three exhibitors had not returned their forms and thus were not going to be receiving their awards. Mrs. Rumbaugh continued with the Nevada State Bank Checking Account. The period date for this was July 22, 2009 through the day of the meeting. These transactions listed were checks which had been written. Mr. McKinney had been reimbursed for fuel spent for the generators during the Nevada Junior Livestock Show; Mrs. Rumbaugh had been reimbursed for money spent on a printer cable for the office; the Verizon Wireless cell

phone bill had been paid; a check for \$5.10 was written for the remainder of the money due for buyer's gifts that were not covered under the State budget; postage was paid; and office supplies were purchased. Mrs. Rumbaugh also said that Nevada State Bank was charging the Nevada Junior Livestock Show roughly \$15 per month for being a non-profit group. She said she was attempting to contact Mr. Capurro to discuss this because it only began occurring three months ago.

Mrs. Rumbaugh said the next account listed is the Show and Sale checking account which contains all of the transactions and payments that went to the exhibitors for the sale of their animals. The first two pages are the exhibitors being paid but the register also lists checks going out to exhibitors for the Carcass of Merit Contest. Mrs. Rumbaugh said all the money has come in from the buyers and this means that as of the meeting date, all exhibitors had been paid. Mrs. Rumbaugh said after all this was done, she transferred \$2,800 from this Show and Sale checking account to the regular checking account so money could be used for regular Nevada Junior Livestock Show Board expenses relating to preparations for the next show. Mrs. Rumbaugh said that currently, the regular checking account is holding \$2,774.73 and this must last until the show.

Mrs. Rumbaugh said the Scholarship Account contains listings for exhibitors who had been paid for their final disbursement of the 2008 Scholarship Award. The 2009 scholarship recipients are not yet eligible to receive their award until the end of the semester.

Mrs. Rumbaugh said there was the State of Nevada Appropriations Account which lists monies that have been deducted from the State account beginning July 22 through the current day. The rest of the account registers list amounts for interest earned only.

**b. Update on current accounts receivable**

Information for this heading was discussed in the above heading.

**c. Update on aged accounts receivable**

Information for this heading was discussed in the above heading.

Mr. McKinney asked for any discussion related to the financial reports. Hearing none, Mr. McKinney asked for a motion. Mr. Richards moved to approve the financial reports as presented. Ms. Dressler seconded the motion. Mr. McKinney asked for a vote. All members voted in favor of the motion with no one opposing and no one abstaining from the vote. Motion was carried unanimously.

Mrs. Rumbaugh mentioned the Board would need to purchase new stationary including new letterhead, envelopes, business cards. She said to do would cost the Board \$439.29 and asked for the Board opinion on

this. Mr. McKinney asked about the business cards and if they are really needed. Mrs. Rumbaugh said the business cards alone cost \$106 and were passed out quite often. Mr. McKinney said the business cards are probably worth it with the new address and phone number.

**6. \*Discussion, consideration, and action regarding request from Maggie Gallagher.**

Mr. McKinney asked the Board members to review the letter from Maggie requesting funds to travel to the National 4-H Congress. Mr. Richards asked what the policy had been for this in the past. Mrs. Rumbaugh said that granting requests like this were never granted. Mrs. Hoskin said if this request were to be granted, it would open the flood gate for others to apply. Mr. McKinney asked for a motion from the Board. Mr. Richards said based on the historical policies of not granting this, he would like to respectfully decline. Ms. Casey seconded the motion. Mr. McKinney asked for discussion. Mrs. Rumbaugh said someone would need to write Ms. Gallagher a letter. Seeing no further discussion, Mr. McKinney proceeded to ask for a vote. All members were in favor of the motion with no one opposing and no one abstaining. Motion was carried unanimously.

**7. \*Discussion, consideration, and action regarding policies of use of panels**

Mr. Richards said after providing the panels for use at the Nevada State Fair, there were some verbal agreements that they weren't going to be allowed to do that any longer. Mr. Richards said they have now offered NJLS the use of scales for back-ups. So, he said, it might help create a better, working relationship. Mr. McKinney said in the past, he knew it had been a policy to keep the panels close and not to lend them out. He said there is a currently great relationship with Washoe County. He said the State Fair was a last minute issue where they were unable to obtain panels and asked to borrow those from the Nevada Junior Livestock Show. Due to the fact that Jaime is there at both the Nevada Junior Livestock Show and the State Fair, a little more trust was placed in the loan and the Nevada Junior Livestock Show was given all of the panels back. Mr. McKinney said that according to the Nevada Revised Statutes, the Nevada Junior Livestock Show Board must work with other shows within the State. He continued saying that as the Nevada State Fair is closely related to the Nevada Junior Livestock Show, he thought it would be a good idea to maintain a working relationship with them and allow them to use their panels if need be. Especially since there are numerous NJLS Board members and staff present during the Nevada State Fair, the panels would probably be very safe. Mr. McKinney said certain places would be okay to allow them to borrow them from the Nevada Junior Livestock Show but not every person within the public would be granted permission to use them. Mrs. Rumbaugh asked if an inventory was done to count the panels. Mr. Richards said the panels had been counted but never recorded so there was no written copy. Mr. McKinney said he thought it would be best to get a definite count and inventory of these panels when setting up for the next show. Mr. Richards said the panels can be counted on the trailer as they sit. He did continue to say that there is a load of wire panels that Mr. Gene Curti has and they need to be taken back to the Nevada Junior Livestock Show Board. Mrs.

Rumbaugh asked that an inventory be conducted and all panels be marked clearly. Mr. Richards suggested doing this with a metal stamp. Mrs. Rumbaugh said she would need to apply a value to all of these panels and possibly write them off.

Ms. Casey asked if there would be an understanding of if the panels were damaged that fixing them would be the responsibility of the person who took out the loan. Mrs. Rumbaugh said there used to be a form that would be signed when a person took out a loan. Mr. McKinney and Mr. Richards both agreed that a form would be necessary. Mr. McKinney said he thought it would also be best that the form have a section which lists what inventory was taken so as to maintain a correct inventory. Mrs. Rumbaugh said from what she remembered, there was a section that lists this information on the original form.

Mr. McKinney said there were three issues on the table. One of these was the fact that a form needed to be filled out each time something was borrowed and this lists a section about what was taken. The second item on the table was that an inventory needed to be conducted and the third item was that all panels needed to be moved to a single spot. Mr. McKinney then asked for a motion. Mr. Richards moved to complete all three of the above items. Ms. Dressler seconded the motion. Ms. Casey asked who would be taking care of all the above. Mr. McKinney said Mr. Richards would be given the tasks. It was agreed that Mr. Richards would also be given the form. Mr. McKinney called for a vote. All members were in favor, with no one opposing or abstaining from the vote. The motion was carried unanimously.

**8. \*Discussion, consideration, and action regarding fundraising and new grants**

Mrs. Hoskin said she has been playing with the idea of having a stick horse competition during the Nevada Junior Livestock Show. It would include a team penning of sheep provided that all the sheep could be obtained. She said she has also tentatively listed some classes. Mrs. Rumbaugh asked if there was an entry fee associated with this. Mrs. Hoskin said this was something she thought needed to be decided by the Board. Mrs. Rumbaugh asked if they were going to lease or sell the horses. Mrs. Hoskin said that with their entry fee, they would be given a horse. Mr. McKinney asked how much money a horse would cost. Mrs. Hoskin said the barrel racing for the youth would be \$1. Mrs. Hoskin said a volunteer was willing to get businesses to participate. Mrs. Rumbaugh asked how much this would cost the Board. Mrs. Hoskin said she didn't think it would cost the Board anything. She continued saying that there were some T-shirts for the prizes. Mr. McKinney and Mr. Richards both agreed this would be a fun activity that could be entertaining for people. Mr. McKinney said that for the adult team-penning contest, it would be a good idea to set the price at \$5 a person. This way it is not too expensive and would hopefully gather a lot of people. Mr. McKinney said for the pole bending and barrel racing, it would be best to set the horse "rental fee" at \$1 since it is for little kids.

Mr. McKinney asked if there are many people here to do this activity, were there going to be multiple “rounds” going on? Mrs. Hoskin said the pole bending and barrel racing would be going on in the swine arena and the team penning in the large arena.

Mr. McKinney asked for any discussion. Hearing none, he asked for a motion. Mr. Richards moved to accept the idea for a stick horse competition on Thursday night of the Nevada Junior Livestock Show and the price for children would be \$1 while the price for adults would be \$5. Ms. Dressler seconded the motion. Mr. McKinney asked for a vote. Five board members were in favor, no one opposed and one member abstained. Motion was carried unanimously.

Mr. McKinney asked for any more information about fundraising or grant opportunities. Mrs. Rumbaugh said she had given some information to Dr. Thain in regards to this but since he was not present at the meeting so she had no idea what had been done with the information she had passed along. Mrs. Rumbaugh said the Reno Rodeo Foundation has money and so does the Rotary. She said these organizations had applications that needed to be filled out soon if the deadline has not yet passed.

**9. \*Discussion, consideration, and action regarding potential buyers and the formation of a buyers list**

Mr. McKinney asked if a buyer’s list existed. Mrs. Rumbaugh said there was not one but all the information for the buyers could be accessed. Mr. McKinney asked if a mailing list could be put together. Mrs. Rumbaugh said that what she usually does is to send the buyers from the previous show a postcard reminding them about the show coming up. She said she only usually sends the information to the past years buyers. Mr. McKinney asked how difficult it is to work with, manipulate, and add to the buyers list. Mrs. Rumbaugh said it wasn’t difficult at all and was in a label format. Mr. McKinney asked if there were other lists, if they could be merged. Mrs. Rumbaugh said they could. Mr. McKinney said he thought two postcards should be sent out. Mrs. Rumbaugh said the people who are coming to buy are those the exhibitors have gone out and gotten themselves. No longer are the big buyers showing up. Mr. McKinney said that as a Board, he would like to see everyone help to bring the big buyers back in. He said this will help put a little more competition back into the buying process. Mr. McKinney said there are also exhibitors who don’t have connections and are unable to have people come to buy their animals. He said in doing this, these exhibitors would be helped a great deal. Mr. Richards said many local businesses are continually hit up and asked for money. Mr. McKinney agreed and said that one of things that can be done is to increase and improve the amount of advertising which is done after the show. In doing this, he said, more recognition would be given to the supporters and buyers. Mr. McKinney said he had a list which he promised to give Mrs. Rumbaugh and asked that this be included in the postcards/announcements which go out to the buyers. He concluded saying he didn’t think any action was necessary other than the Board members adding to the name list.

**10. \*Discussion, consideration, and action regarding the formation and distribution of a yearly newsletter/annual report**

Mr. McKinney said this was brought up at the last meeting and that this is in the Nevada Junior Livestock Show Board statutes. He said the fiscal year run by the State is June through July. He suggested that this newsletter/report should go out to all the buyers and other interested parties with a special section listing a thank you to the Top 10 Buyers. Mr. McKinney said this would be best sent out in June. He suggested the formation of a committee of 2-3 members who would take on this responsibility. Ms. Casey and Ms. Dressler volunteered to be on the committee. He said everyone is welcome to have a say in this and asked that drafts be presented to the rest of the Board members. Mr. McKinney also said that a 2-3 page leaflet which is stapled might be the best way to go about this. A public member asked if something like this might be able to be sent via e-mail. Mr. McKinney said he didn't think that this would be a problem and it might be a great idea and it could be sent out to leaders, advisors, extension agents, legislators, and buyers but not for exhibitors. He said this would be great for advertisement and would be a great way of spreading the word about the Nevada Junior Livestock Show Board.

Mr. McKinney asked for a motion. Mr. Richards moved to form a committee to develop the newsletter/annual report. Ms. Casey seconded the motion. Mr. McKinney said that both Ms. Casey and Ms. Dressler volunteered to be on the committee. He then called for discussion. Seeing none, Mr. McKinney asked for a vote. All members were in favor with no on opposing and no one abstaining. Motion was carried unanimously.

**11. \*Presentation by Committee Regarding Ethics and Quality Assurance Training**

Mrs. Hunewill was present and said that Dr. Thain had said he was going to set up some dates and that she had e-mailed him a few times but had not yet heard anything. As he was not present at the meeting, these dates could not be discussed. Mrs. Hoskin said she did know one date had been set and it would be for October 17, 2009. This was the only date she knew of and several exhibitors were already going to be in attendance. This flyer has been e-mailed to FFA Advisors and 4-H Extension Agents and Leaders.

Mr. Test asked who the person would be to contact about having someone come to visit their local club. He said with 44 exhibitors in the club, it would be much easier to have someone come visit them. Mr. McKinney said Dr. Thain has been very willing to go to teach large groups of exhibitors but this means he would have to be the one to contact. Mr. McKinney continued saying that Cattlemen's Updates are other opportunities for exhibitors to complete their requirement for Quality Assurance. He said a video conference is in the process of being developed and will also be offered. Mr. Schafer asked if the exhibitors must attend a Quality Assurance training offered by Dr. Thain and the Nevada Junior Livestock Show Board or if the trainings could be completed somewhere else

and through another trainer. Mr. McKinney said in fact this could be done. Mr. Schafer asked how this is documented. Mr. McKinney said all of them have certificates which are awarded and when exhibitors can show this to the Board, they are considered to have completed their necessary requirement. Mrs. Hoskin said in some cases, exhibitors have attended other workshops and the materials and the test that were used were reviewed and approved by Dr. Thain.

Mrs. Hunewill said that though she had not been present for the reading of the minutes, she saw there was an issue with them. She said she saw an issue that there were two suggestions submitted but that the Board had decided to go with one over another and she thought this needed to be made clear in the form of a motion. Mr. McKinney said this indeed had not been put in the form of a motion. He said that by default, the Quality Assurance Programs have been announced as being part of the Cattlemen's Updates and other opportunities and the Board had not specifically chosen one but said that there were instead options for exhibitors. Mr. McKinney said a motion was needed to clarify. He said if all exhibitors take part in an approved program, it wasn't necessary to choose a specific program but instead say that the exhibitors simply needed to attend a Quality Assurance Program.

Mrs. Hunewill asked if she notified the lady who submitted the bid about this "open" arrangement, if it would be alright. Mr. McKinney said it would be and that the Nevada Junior Livestock Show Board was simply asking exhibitors to participate in such a program. Mr. McKinney said one of the additional pieces of paper that must come in with the entry form is a copy of that certificate. Mr. McKinney said he appreciated the work of the committee in going out and conducting research but at this point, the program must be open in order to have all the exhibitors participate.

**12. \*Discussion, consideration, and action regarding the 2009 Nevada Junior Livestock Show**

Mr. McKinney asked for any comments from the Board Members. Mrs. Hunewill asked if a particular piece of the correspondence was going to be discussed. Mr. McKinney said this was going to be discussed. Mrs. Hunewill said she thought one of the issues was that of the trailers in the parking lot. Mr. McKinney read a piece of correspondence coming from Spanish Springs 4-H. After reading through the good comments, Mr. McKinney went through each noted area of improvement and discussed each comment. The first comment read that the sound system was terrible. Mr. McKinney said he didn't think anyone disagreed with that and Mrs. Hoskin said this was going to be fixed for the next year.

The next comment noted was that the judges were talking over each other. She said the only way to do this is to limit the judges to one microphone and have them share.

Mr. McKinney said that the next item listed was one that said the bathrooms got really bad. He said this was something the Nevada Junior Livestock Show Board

had no control over and that much complaining was done to the Reno Livestock Events Center Staff. Mr. McKinney said that the only thing that could be done is to be more consistent with asking the staff to come over more often.

The next comment was that travel trailers needed to be designated to specific areas. Mrs. Hoskin said that she has formulated diagrams and plans and the trailers stayed within the allotted spaces. Mr. Richards said he didn't see where these trailers were affecting flow of traffic or anything else. Mrs. Hunewill said that the Fire Department didn't have any problems and would have complained if it was difficult. Mr. McKinney said that the only thing he could think of was to monitor the parking of travel trailers more closely.

For discussion next, was an item that suggested posting the weight breaks in the barns rather than at the front office. Mrs. Hoskin said that they are not posted out there anymore because the papers have to be taped rather than stapled according to RLEC rules. When these papers are taped, they fly away and staff cannot continually be putting these up. Mr. McKinney said he did not see any reason why people can't come up to the front office to take a look at them. Many people know where they are posted and having them posted at the office works well because often, someone has an issue or concern and can take care of this relatively quickly. Mrs. Hunewill suggested passing extra copies to the specie superintendents. Mr. McKinney said he thought this would be a great idea. A public member asked if copies could be made and placed on the tables at the office so that people could take them. Ms. Casey and Mr. McKinney both agreed that this could be done.

The next item was that the awards were disorganized. Mrs. Hoskin said that the new solution for this problem would be that the awards would be announced during dinner and after dinner; the exhibitors would be able to come to the announcers stand and pick up the correct awards and get their pictures taken. The other awards that need to go through the Office will be in the Office and the exhibitors and a parent will need to go pick them up there. Mrs. Hoskin continued saying that there had been some mistakes in the engraving of some of the words on the awards but that those had been fixed and will be given to the correct person. Mr. McKinney summed up what had been said saying that the awards would still be announced but that all of the awards would be actually given during a different time.

The next item that was listed was a complaint against the Show Board for making the exhibitors strip down their stalls if crews were coming in to do it anyway. Mr. McKinney said that he was wrongly quoted in the statement and tries to conduct himself in a professional manner during the show. He said that he had told the woman submitting the complaint that it is much easier to have exhibitors take down all their equipment and clean up their pens. He said this practice has been customary for years and was not something that was thought up this year. Mr. McKinney continued saying that it works well and much gets accomplished. He

noted that it is also the responsibility of the exhibitors to clean up after themselves and this would continue to be done next year.

Listed next as a comment was the information that Master Showmanship took too long and was unorganized. Mrs. Hoskin said that she thought it wasn't that bad because five species were there and at some times, there were 15 kids going through the rotations. Mr. Richards agreed saying that he has seen many Master Showmanship Contests and he thought this had gone pretty fast. Mrs. Hoskin did say that she needed to find someone to be in charge of running this contest and keeping time.

Mr. McKinney asked if there was any more discussion related to the 2009 Nevada Junior Livestock Show. Mrs. Hoskin asked the Board Members how the generators had worked this year. Mr. Damonte said that he didn't use the generator but had instead brought his own. Mr. McKinney said one generator was donated by Q&D Construction. He said it was a huge generator that worked well. He said the only thing that was an issue was that the circuits in the barns were blown because they couldn't keep up with the demand. Mr. McKinney said that when the barns were designed, they didn't account for the amount of power that would be going through the area. Mr. McKinney said he was very appreciative for Q&D Construction making that donation and said that it cost the Board roughly \$40 in fuel.

After asking for anything further and hearing nothing, Mr. McKinney paused the meeting for five minutes at approximately 6:40 p.m. At this point in the meeting, Mrs. Hunewill had to leave the meeting.

**13. \*Discussion, consideration, and action regarding Carcass Contest**

Mr. McKinney reconvened the meeting at 6:45 p.m. Mrs. Hoskin said that she finished tabulating the results early and Mr. McKinney added that they were on the website. Mr. McKinney said that he got a lot of phone calls from people asking what checks coming in the mail were for. He said he thought it best that a memo or a letter be included in with the check to let the exhibitors know what the money is for. Mrs. Hoskin asked Mr. Richards about new information he was supposed to be obtaining. Mr. Richards said that he had let the ball drop on this and that he was going to get things rolling again. Mrs. Hoskin said that the grid needs to be changed for looking at the beef carcasses. Mr. McKinney said this needs to be done so as to adhere to current industry standards. Mrs. Hoskin said she had checked on the sheep standards and they were current. She continued saying that she had discovered some new information for measuring the goat carcasses as well. Mr. Schafer said that he knew some people who had information and that he, himself, had information about how to calculate results for goat carcasses.

Mr. McKinney asked for any more discussion. Mr. Munk said there were UNCE fact sheets that talked about the carcass contest but they had been modified to more closely coincide with NJLS. They need to be revamped. Mr. McKinney said

that he thought it would be a great idea to include these fact sheets in with the checks that are distributed so that exhibitors know what and how they won. Mr. McKinney said that many of these grids are private property/intellectual property and are not necessarily known in the public. There are some available within the cattle industry that are more public and are being used.

Mr. McKinney noted that no action would be taken on this item until more information was presented.

**14. \*Discussion, consideration, and action regarding the 2009 Rules Committee**

Mr. McKinney said a Rules Committee Meeting was held September 23, 2009 in Carson City at the Carson City Extension Office. He said it also contained videoconferencing to many outlying areas. Mr. McKinney said he had minutes from that meeting that he wanted read into these minutes. The minutes for the Rules Committee Meeting held September 23, 2009 are as follows:

*“The Rules Committee Meeting was called to order at 5:30 p.m. The members present who are associated with the Board were Mr. Matt McKinney, Dr. David Thain, Ms. Tonja Dressler, and Mrs. Doris Hoskin at the Carson City Office, Cindy Smullen and Sarah Chvilecik at the Washoe County Office, Jessica Angle and Andrew Munk at the Lyon County Office, Amanda Allegre and Donna Withers at the Churchill County Office, Marianne Papa, Bailey Malay, and Earl Malay at the Pershing County Office, and Deb Cobb from the Northern Nye-Esmeralda Office. Dr. David Thain moved to approve the agenda. Tonja Dressler seconded the motion. Motion Passed. Dr. David Thain moved and Tonja Dressler seconded all rule changes to be presented to the Board. See attached. We adjourned the meeting at 7:50 p.m.”*

Mr. McKinney said that the Rules are in the 2010-2011 Rule Book. They are color coded. If it is RED, those are the new additions to the Rule Book. Mrs. Hoskin said the Rules have been formatted and moved around. Mr. McKinney said that the biggest thing that was done was reorganization of both the rules and the table of contents. He said that everything had been added to and addendum zed and it was more streamlined so as to show things more categorically. He said this was done because much was reiterated and it was difficult to read. Mr. McKinney said the Title Page contained a lot of information and some of it was not needed on the front page. Mr. McKinney said that the information about dogs being on the Fairgrounds wasn't needed on the front page but was instead moved to be contained within the Rules in the Introduction. Both the Introduction and the Table of Contents were going to be revised as the order had not be specifically pinned down yet. Mr. McKinney said he would like to go through and discuss everything with a single motion at the end.

The next topic for discussion was Rule Review and Development. The new sentence will read, “The Board, at its fall meeting will review, modify, and vote on

the changes.” The old sentence read, “The Board, at one of its fall meetings, will review, modify, and vote on the changes.” The words, “effective November 15<sup>th</sup>” were added to the Rules.

Next, under Conduct and Supervision of Exhibitors, the statement of the dogs being present on the fairgrounds is again included. Mr. McKinney suggested removing this and instead leaving it on the single page in the beginning of the Rule Book. Mr. Richards agreed.

The bottom of that page contains a new rule. That rule is a new mandatory requirement of all exhibitors being required to attending a Quality Assurance Training. Mr. McKinney said that this matter had already been voted on by the Board, it was now just being added to the Rules.

Next, there was a paragraph under “Eligibility” that was revised. Mrs. Hoskin said that this section now reads, “All Nevada and designated California county, 4-H and FFA members in good standing that meet county eligibility requirements are eligible.” It includes the new wording that makes these exhibitors in good standing to participate in the show.

Mr. McKinney said that the next section explicitly says now the age restrictions for the Senior Division. Mr. McKinney read the new wording which is as follows: “Includes any exhibitor 14 years or older as of January 1<sup>st</sup> of the year exhibiting. Exhibitors are eligible through December 31 of the year in which they turn 19 years of age.” Mr. McKinney said that this basically defines the ending point.

Mr. McKinney said that another sentence had been added to the “Eligibility” section. It says, “Any exhibitor that has been disqualified from any other youth livestock show is ineligible to show at the Nevada Junior Livestock Show for the period of ineligibility.” Mr. McKinney said that if a person gets kicked out of the State Fair or in Elko or in Pahrump and that punishment is for two years, that person cannot show in the Nevada Junior Livestock Show for two years. Mr. Damonte asked how this would be carried out. Mr. McKinney said that the livestock showing community in Nevada is pretty small and word travels fast. He said that he was sure people would know and the Nevada Junior Livestock Show Board would know if someone is ineligible to show.

Mr. McKinney said that old rules had a requirement that all California exhibitors come with a buyer. Mr. McKinney said that the Rules Committee recommended that this be stricken from the Rules. He said that the exhibitors know that and try to do that and this does not need to be included into the Rules.

The next recommendation by the Rules Committee was to add “postmarked” to a sentence under “Breeding Animals” and to also change the date of April 5<sup>th</sup>. The current sentence now reads, “Exhibitors must submit a copy of a bill of sale, proof of ownership, or appropriate less document, verifying ownership by March 1, and attach a copy to the entry form postmarked April 5<sup>th</sup> of the current show year.”

Mr. McKinney said that the Market Weight Qualifications were raised. The maximum pay weight for steers was raised to 1350 pounds. The maximum pay weight for swine was raised to 265 pounds. Below that, Mr. McKinney said a sentence was added to say, "The maximum show weight for swine will be 285 pounds at the 2010 NJLS Show." He said that to show in market classes, the hogs must weight at or above 210 pounds and below or at 285 pounds. If a hog weighs 286, they will be able to show in showmanship classes but not in market. Mr. McKinney said that in addition to that, maximum weights for all species will be enforced in the 2011 NJLS show. Mr. Damonte suggested that this information be made clearer so as to avoid confusion among those reading the Rules. He suggested using a table with columns. Mr. McKinney said he thought this would be a great idea. Mrs. Hoskin said she would put that table in to make it clearer.

Mr. McKinney said that also included within the Rules now is a statement that says, "There is a \$5.00 per tag fee, plus shipping cost." The price needs to be increased because the costs of tags have increased. Also, the shipping costs need to be covered and will be included within the bill.

Mr. McKinney moved to page six. On this page, there have been changes made to the "Making Entries" section. The additions say, "The entry form is also on the web site. The original and one copy must be submitted to the NJLS Office." Additionally, the words "club leader" will be added to one sentence so that it now reads, "The club leader, UNCE staff, agricultural instructor of their representative and parent must certify entries properly." Mr. McKinney said that the next sentence will read, "Entry must be postmarked by April 5<sup>th</sup>" after corrections were made to that sentence. The next paragraph, that is related again contains the revisions of the words, "postmarked by" and "5<sup>th</sup>" so the sentence now reads, "A nonrefundable entry fee of five dollars (\$5.00) per head for all Breeding and Feeder animals and five dollars (\$5.00) per exhibitor for Market classes is due with the entry form postmarked by April 5<sup>th</sup>."

Moving on, Mr. McKinney said that another large addition is included. This is a "Note to Parents/Legal Guardian/Extension Agents/Advisors" section. Mr. Schafer and Mr. Munk said that there were a few typing mistakes. Those were corrected and observed.

Mr. McKinney said another section under the "Showmanship" is going to be moved. The sentence says, "All animals participating in showmanship class must have been exhibited by the same exhibitor as a market breeder or feeder class in that same year's show." Mr. McKinney said this is going to be moved.

Under the "Market Show Entries" section, additional information has been added to a sentence so the sentence would now read, "Market animals that do not make weight at the scale may enter that species' Feeder show, the \$5.00 market fee covers the feeder entry fee. See Feeder Show Entries."

In the “Feeder Show Entries” section, the words “postmarked by” and “5<sup>th</sup>” were added to an existing sentence making the new sentence read, “A nonrefundable entry fee of five dollars (\$5.00) per head is due with the entry form postmarked by April 5<sup>th</sup>.”

Mr. Munk noted that a paragraph talking about eligibility in the show might be better situated under the proposed table for the weight qualifications. The paragraph reads, “To be eligible to show, weights of market animals must meet the specified minimum weight requirements, and not exceed the maximum show weight. Animals not meeting this minimum weight and exceeding the maximum weight will not be allowed to show in Market classes or to sell; however that animal may be used by the exhibitor in Showmanship and moved to the Feeder class if under the minimum show weight (see Feeder Show). If the animal is over the maximum weight it may be shown in an appropriate breeding class, if eligible (see Breeder Show). The Board agreed and the paragraph was moved.

Mr. McKinney then moved onto the Breeding Show Section. The words, “Except for noted in class lists.” were included because sometimes a ewe in the market or breeding class may come back with her mother in another class. Exemptions would be granted for these incidences. Also added was the sentence, “Refer to ownership dates.” in an attempt to make information more clear.

Continuing, Mr. McKinney said that the word “official” has replaced the word “veterinarian” so a sentence in the section entitled “Arrival and Weighing-In of Entries” now reads, “An official on the premises will verify each Certificate of Veterinary Inspection as animal(s) enter the Show Grounds.” Also added was a sentence in that section that reads, “A veterinarian will be on call to re-inspect any questionable animal(s).”

Moving on to the “Release of Entries” section, Mr. McKinney said that there are now official times listed. The added sentences now say, “Release Form must be obtained Sunday morning from the office by 9:00 a.m.” and “No animal will be released until 12:00 noon on Sunday.” And “Dairy animals will be released at 12:00 noon on Sunday. Dairy cattle in milk production can be released on the day of the show for milking. See office.” These new rules were added so as to help maintain the Dairy portion of the Show.

The next item that was discussed had already been voted in, but had been an addendum. It was now going to be listed in the Rule Book. This was the policy about the Grievance Committee as well as how it would be organize.

Under the section “Behavior toward Judges and Judging”, a sentence would be added “The judge’s decision is final. The judge’s decision cannot be protested.” Mr. McKinney added that nothing had happened in order to place this rule in the Rule Book but it was just a proactive measure.

Within the “Breeding Show” section of the overall section “Awards, Premiums, and General Contests”, a sentence was added to the paragraph discusses the formation of classes. The sentence added was: “At least three exhibitors must be entered to make a separate division.” Following soon after this sentence, another sentence had information that was added which discusses the presence of awards. The sentence now reads, “Breed awards may be given for each species for the best animal of a given breed that receives a blue ribbon, if donors have requested and sponsored the award.” This was done in order to make sure that more money isn’t spent where it isn’t necessarily needed.

The next category is the “Showmanship Contest”. Under this section, the words “for the top eight animals” was included in a sentence to make the sentence read, “In addition to the Danish placing the American System of Judging will be utilized for the top eight animals.”

Under the general category of “Livestock Sale Rules” is a sub-section that is titled “Livestock Sale”. Within this sub-section, two more sentences have been included. These sentences read, “Auctioneer’s decision or updates from the block are final. Any arguments or changes will be decided by the auctioneer and the price announced from the block will be final.” And “The laws of the Packers and Stockyard Act will govern the Livestock Sale.” These were included because of some past incidences where the prices would be changed at the table when the person was coming to pay. Mr. McKinney said that this would not happen anymore and could actually be enforced.

Mr. McKinney said that “Carcass Information” used to be under “General Rules” but now it is next to “Obligation to Sell and Harvest” because it more closely relates here.

The next category noted is a section that discussed the top limits set for the Market Steer weights. It says that there is a maximum pay weight of 1350 pounds which means that if an exhibitor has a market steer weighing 1400 pounds, those exhibitors will only be paid up until the 1350 pound mark.

Next, Mr. McKinney talked about the Beef Fitting Contest. He said that the date for the entry form had been changed so the sentence now reads, “Teams must pre-enter as a team with entry to be postmarked by April 5<sup>th</sup>.”

Mr. McKinney and Mrs. Hoskin asked for discussion of the feeder animals. The question at hand was whether or not the feeders should be in the breeding show. And if so, are they eligible for Best Bred and Owned? Mr. Richards and Mr. McKinney both agreed that they should be in their own show. Mr. McKinney also said that he thought they should stop the awards after the Champion and Reserve Champion Feeder Steers.

The next point of discussion was that all market beef must be under 30 months of age. Mr. McKinney said this is a federal law and this was just a way of putting it

in writing. Mrs. Hoskin said that this has never been an issue but that it was again something that was just precautionary.

Mr. McKinney said that the next question had to deal with the whether or not to keep a county group class for the breeding. Mrs. Hoskin said she has a collection of awards that have never been given out for this award due to the lack of participation. Mr. McKinney and Mr. Richards said that they would rather put money into other awards rather than continuing this class with few participants. The "Pen of 5" contest for the market animals will still be available because it is still competitive. It was decided that this should be taken out.

The next paragraph that Mr. McKinney discussed was added as part of the Dairy Cattle Show Rules. This paragraphs talks about the exceptions for Dairy Cattle that include their arrival and departure times, especially if they are used for milking. Mr. Schafer found some editing mistakes in the paragraph.

Mr. McKinney again noted in the Sheep Rules that all entries are to be postmarked by April 5<sup>th</sup>. He said that another addition to these rules, and one that is required by the United States Department of Agriculture, requires that all market lambs must be less than one year of age. This statement was included and listed at the beginning of the Sheep Show Rules.

The next discussion point was that of the swine weights. The minimum weight is 210 pounds with an upper weight limit of 285 pounds and the maximum pay weight will be 265 pounds. Mr. Damonte said that it doesn't clearly state what this means. Clarifying sentences were added so as the read, "Swine may exceed the pay weight of 265 pounds, but will be sold at the 265 pound weight. Exhibitors will donate any extra poundage above the 265 pound limit to the buyer." A few other clarifying sentences were also included, "Swine have an upper weight limit of 285 pounds; swine exceeding the upper weight limit may not show in the market class. The exhibitor will be allowed to show in his/her Showmanship class. (If the swine is over 285 it may be shown in an appropriate breeding class)."

The next item was a piece of correspondence that came from Mr. Munk who helped in putting together the old "Award of Excellence". It is now that Award of Excellence in Leadership. Mr. McKinney said Mr. Munk had worked on updated this and added a little more language and meat to it. Mr. McKinney said that he actually provided selection criteria that would help in the selection process. Mr. Munk said he had received a few more suggestions and wanted to work on incorporating these. Mr. McKinney said that this item and the Entry Form would be tabled until the next meeting so revisions could be completed. Mr. McKinney said that the only change in the Rules was the name change.

In the next discussion item, Mr. McKinney said that more has been explained for scholarship disbursement in the Scholarship section. This hopefully made the information more clear for scholarship recipients.

Mr. Munk then suggested placing more information from the Award of Excellence in Leadership Application into the actual Rules. The application wouldn't be included but some of the information he had included in the application should be included. It was noted that the Youth Advisory Council and Scholarship Applications would still need to be sent in by April 11<sup>th</sup> rather than April 5<sup>th</sup>.

Mr. Richards said that he thought more should be explained for castrating animals saying that more than just the "Russian method for castration will not be allowed." Mr. McKinney said that the sentence doesn't need to be in there. Mr. Schafer also agreed and said that it might be good to put in a phrase like "both testicles removed" in order to cover the proper castration concept. That was agreed upon and placed into the Rules.

Mr. McKinney asked for any further discussion. There were some questions about the period of ineligibility for participants who may have been made ineligible from another show. Mr. McKinney said that the date does not coincide with the tagging or anything like that but the date(s) of the show. If an exhibitor is ineligible during the time of tagging but is eligible during the time in which the Nevada Junior Livestock Show would take place, they are eligible to show.

Mr. McKinney said he had missed a place in the covering the Rules. There was a section for the signing of the parents, the FFA advisors, and club leader who are supposed to be signing the entry form. This section is a note about liability in signing the entry form.

Mr. McKinney asked for any more discussion. Hearing none, he asked for a motion. Mr. Richards moved to accept the Rule changes as presented. Ms. Dressler seconded the motion. After asking for more discussion and hearing none, he asked for a vote. All Board members were in favor, no one was against and no one abstained. Motion was carried unanimously.

Ms. Smullen asked about formatting. Mr. McKinney said the document would probably be a bit shorter and would be much easier to read.

Mr. McKinney said that the editor of the Rules will have the authority to fix any typos and small mistakes in the document without having to present to the Board again. Mr. Richards moved to allow the editor to revise small typos and changes within the Rules document. Ms. Dressler seconded the motion. Mr. McKinney asked for any discussion. Seeing none, he called for a vote. All members were in favor of the motion. No one opposed the motion and no one abstained. Motion was carried unanimously.

**15. \*Discussion, consideration, and action regarding the 2010 Nevada Junior Livestock Show**

Mr. McKinney asked for any discussion or input on these ideas. Mr. Richards asked if Mr. Mendoza was hired again for the next show. Mrs. Hoskin said this

needs to be advertised again. Mr. McKinney said that the position for Show Manager needs to be advertised again along with the positions for Show Aides. Mrs. Hoskin said this paperwork will be presented at the next meeting and will then go out.

**16. \*Discussion, consideration, and action regarding the 2009 Nevada Junior Livestock Show Workshop**

Mr. McKinney said that they had talked about having a workshop in November before the ownership date for beef. He said that in doing this workshop, it would be in another county such as Humboldt County. He said when he first talked about this, he had volunteers to do this but they have now backed out. The biggest reason that he is having a hard time getting volunteers to do this is because they don't see this as a big enough market for them to do something for free. He also said that in talking with Mrs. Rumbaugh, there is little money with which to hire people like this. Because of this, Mr. McKinney asked that the workshop date be moved to February and instead focus on sheep. He said that this might open up a broader base from which the Board can select volunteers to put on such a workshop. Mr. McKinney said he wanted to conduct a good workshop for beef but he couldn't get people to help with this with the few resources we have. Mr. McKinney said that the workshops had been conducted biannually and sometimes they were good and other times they were not. He said that in doing these workshops every year that are species specific, the Show would gradually get better. Mr. McKinney proposed that the workshop concentrate specifically on sheep and that this be conducted in February.

Mr. Richards said that the California All Breeds Show will be in December and market lambs can be purchased there. Mrs. Hoskin asked for the details on that so this information could be passed along to the various counties, clubs, and chapters in the State.

Mr. McKinney asked for any suggestions or discussion. Hearing none, he proceeded to the next agenda item.

**17. \*Old Business**

**a. By Laws and Policies and Procedures**

Mr. McKinney said that this had been a constant. Mrs. Hoskin said this was placed on the back burner. Both Mrs. Rumbaugh and Mr. Buk had promised to do work on this and nothing has been done. Ms. Dressler moved to table this item until the next meeting. Mr. Richards seconded the motion. Mr. McKinney asked for discussion. Hearing none, he called for a vote. All members were in favor, no one was against and no one abstained. Motion was carried unanimously.

Mr. McKinney said he had missed one item that would probably be best fit under Correspondence. However, he said, he would talk about it here. He said that a letter to buyers who had yet to pick up their meat was sent out.

It is basically a reminder letter. One thing that needs to be discussed is the time length that is allowed for picking up the meat and what happens to it after. Mr. McKinney said this will be discussed at the next meeting since this item wasn't properly noted on the agenda.

**18. \*Schedule next meeting and future agenda items.**

Mr. McKinney said that he thought a December meeting was going to be needed. He said that there were already a few items that needed to be covered. These items are listed as follows:

- a. Review of applications and forms such as the Award of Excellence in Leadership and Entry Form
- b. Paperwork for hiring Show Manager and Show Aides.
- c. Time length for picking up the meat and legal restrictions.
- d. By-laws and Policies and Procedures

The next meeting date is tentatively scheduled for December 9<sup>th</sup>, 2009 at the Nevada Department of Agriculture at 1 p.m. Mrs. Hoskin said that she would have Amanda check this date and would then have her e-mail out the information to the Board members.

**19. Public Comment**

Mr. McKinney called for public comment. Hearing and seeing none, he closed public comment.

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

**20. \*Adjournment**

Mr. McKinney adjourned the meeting at 8:11 p.m.